



Hello Vendors, new and old!

I am back as your Concession Director for the upcoming 2024 Almonte fair. I am looking forward to another great fair, but even more to see old friends return and welcome new friends to our event. By friends, I mean you!!

The planning committee is in high gear confirming the entertainment acts for September, so I wanted to get these applications to you fine people!

The Almonte Fair will run September 6, 7, & 8. Beauce Carnaval is returning with their world class midway show. They tell us they rotate their rides each year, so we will see some new ones this year!

Pay one price admission will continue for the 2024 fair. The families have enjoyed the value which has allowed them to stay longer on the grounds to enjoy more entertainment and the fabulous vendors. Gate attendance surpassed 5200 in 2023, with a return of many fair goers who grew up with an Almonte Fall Fair. Seeing multiple generations enjoying the fair together, is the reason we do what we do. Hope you can be a part of it!

Below is the 2024 Concession Terms and Application.

Please review and submit your application. The committee will review all applications. If selected, we will send you a request for any additional information needed along with an invoice for payment.

If I can answer any questions, please let me know.

Talk soon.

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Calvin Toshack Concessions Director

nlasvendors@gmail.com



2024 Concession Terms & Application

The North Lanark Agricultural Society invite vendors to our fair. Indoor and outdoor spaces are available for food and non-food vendors, on a first come first serve basis. Please review the following terms and complete the application to be considered by the committee. If selected by the committee you will be contacted and sent a contract to be returned with requested information, insurance, and payment.

Operating hours of Almonte Fair

Friday September 6, 2024, 2pm – 10pm

Saturday September 7, 2024, 10am – 10pm

Sunday September 8, 2024, 10am – 5pm

All exhibits should remain in place until the end of the fair.

Setup & Inspections

Indoor vendors will be provided with table(s) and chairs (2), according to their requested space.

Outdoor vendors must supply their own tents (and weights), tables, and chairs.

All vendors must supply their own extension cords. Extension cords must be a GFI cord.

Inspections will be conducted by the Electrical Safety Authority, Local Health Unit, and Fire Department.

Setup must be completed by opening of fair at 2pm Friday.

Passes & Parking

Almonte Fair will supply the vendor with up to 2 vendor passes for the weekend, at time of setup. If additional passes are required, they can be purchased at the Fair Office, by the Vendor.

Vendor shall bear full responsibility for its vehicles, trucks, and trailers. Vehicles, trucks, and trailers shall be parked in areas designated by Almonte Fair. This will be in a separate area from vendor area.

Indoor vendor parking is offsite. A loading zone and time will be given, if required, to load in product before Fair opens each day. Vehicles will need to be removed 30 minutes before Fair opens each day.

Insurance

Vendor is responsible for obtaining vendor insurance. Proof of Liability Insurance Certificate must accompany contract, where North Lanark Agricultural Society is named as an additional insured.

Security

Vendor is responsible for security in their booth space and agree not to leave the space unattended. Security will be provided on the grounds starting on Thursday after 4pm. Buildings will be locked overnight, with security on the grounds. The North Lanark Agricultural Society is not responsible for lost or stolen items.

Sales Tax

Vendor shall be responsible for the collection and remittance of HST, where applicable.

Soliciting and Prohibited Items

There will be no soliciting on roadways by vendors.

There is to be no drug paraphernalia items sold or displayed by vendors, that may be construed as relating to narcotics or their use. Vendors not complying will be asked to leave immediately with no refund.

Only the vendor's name in the contract may use the space designated. It may be shared with permission of the Concessions Committee; additional fees may apply. No raffle tickets may be sold.

Indoor Concession Rates

Rates are for all three days of the Almonte Fair.

\$125.00 Includes 1 table and 2 chairs.

\$175.00 Includes 2 tables and 2 chairs.

- Due to space, 2 tables could be in an L shape or in a straight line, to make floor plan work.
- If you have racks/shelves or side tables to be included in your display and something can be worked out, if space permits. This may result in the higher concession space price.

Outdoor Concession Rates

Rates are for all three days of the Almonte Fair.

\$150.00 10' x 10' space, including minimal hydro (one extension plug)

\$200.00 15' x 10' space, including minimal hydro (one extension plug)

\$325.00 25' x 10' space, including medium hydro (2 extension plugs)

- Parking charges for trailers may apply, as seen fit by Concession Committee. House trailers that have been approved to be parked on the grounds will pay a minimum of \$100. Hydro is additional, if available. Vendor hydro needs for booth space will take priority.

Food Concession Rates

Rates are for all three days of the Almonte Fair.

\$400.00 25' x 10' space, including maximum hydro, cooking.

- Vendor shall provide a full menu, complete with prices, of the requested food and beverage to be sold. No food items or non-alcoholic beverages shall be sold without written consent of Committee.
- Vendors must rigorously maintain all board of health standards and regulations. Breaches of any health regulations will be asked to leave immediately with no refund.
- Vendor will be responsible for obtaining and paying for all necessary permits, licenses and inspections that may be required. Copies will need to accompany contract, if selected.
- Vendor agrees to maintain the premises it occupies in a clean and orderly fashion, removing food containers and other litter on the premises. Refuse shall be removed as soon as possible during each of the days and at the end of each day, at the Vendors expense.
- Limited 220 Amp service is available on the grounds. First come first served. Be sure to indicate on application.

Concessions Chairperson: Calvin Toshack

Email: nlasvendors@gmail.com



Concessions Application

Space will be available on a first come first serve basis.
Concession space will be advertised on social media.

Concession Space: (check one that applies)

- Indoor Concession
 - o 1 6' Table
 - o 2 6' Tables (limited number available)
- Outdoor Concession (no cooking, minimal power)
 - o 10' x 10' space
 - o 15' x 10' space
 - o 25' x 10' space

- Food Concession
 - o 25' x 10' space

**Indicate complete dimensions of trailer (including tongue) / tent. _____*

Full Name. _____

Company Name. _____

Mailing Address. _____

Phone. _____

Email. _____

Brief description of what you are selling. *You may include photos or attachments to help explain or show what you are selling.

Hydro Requirements. *Food vendors, include what plug style & Amp you require. (Standard 120, stove, or twist lock)

Do you require water hook up or access? _____

Preferred location. _____

We will do our best to accommodate your request. No guarantees.

By signing this application, you have read, understand, and agree to all terms and conditions, as outlined in the agreement provided. Upon approval, you will be contacted for any further information, including but not limited to, menu, pricing, insurance, payment (invoice will be issued).

Print Name

Signature